

RE-00015759/2025/ET-DAC/CR/SO
ADD

REPUBLIQUE DU CAMEROUN

Paix – Travail – Patrie

MINISTRY OF DECENTRALISATION
AND LOCAL DEVELOPMENT

REGION DU SUD – OUEST

DEPARTEMENT DE LEBIALEM

COMMUNE D'ALOU



REPUBLIC OF CAMEROON

Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION
AND LOCAL DEVELOPMENT

SOUTH – WEST – REGION

LEBIALEM DIVISION

ALOU COUNCIL

OPEN NATIONAL INVITATION TO TENDER

NO: 06/ONIT/LB/AC/ACTB/2025 OF 20/02/2025 FOR THE REHABILITATION OF A COMMUNITY HALL IN NWAMETAW PALACE IN ALOU SUB DIVISION LEBIALEM DIVISION

1) SUBJECT OF THE INVITATION TO TENDER:

Within the frame-work of the 2025 Public Investment Budget (PIB 2025), the Delegated Contracting Authority (THE LORD MAYOR ALOU) hereby representing the State of Cameroon, launches an Open

National Invitation to tender under **conditions of emergency procedure for NO:**

**06/ONIT/LB/AC/ACTB/2025 OF 20/02/2025 FOR THE REHABILITATION OF A COMMUNITY HALL IN
NWAMETAW PALACE IN ALOU SUB DIVISION LEBIALEM DIVISION South West Region.**

2) CONSISTENCY/NATURE OF SERVICE:

The works subject of this invitation to tender shall require **THE REHABILITATION OF A COMMUNITY HALL
IN NWAMETAW PALACE - IN ALOU SUB DIVISION**-, Lebialem Division in the South West Region.

The works and service required are found in the detail description mentioned in the respective bills of quantities and cost estimates.

3) EXECUTION DEADLINE:

The maximum execution deadline provided for by the Project Owner for the execution of the works subject of this tender shall be **ninety calendar days (three months)** with effect from date of notification of the Service Order to start execution.

4) ALLOTMENT:

The works subject of this invitation to tender shall in one lot defined with specifications as in the table below:-

Lot	Works	Locality
1	THE REHABILITATION OF A COMMUNITY HALL IN NWAMETAW PALACE	NWAMETAW

5) COST ESTIMATE:

The estimated cost of the operations (tasks) following feasibility studies stands as specified in the table below:-

Lot	Works	Locality	Estimated Cost
-----	-------	----------	----------------

1	THE REHABILITATION OF A COMMUNITY HALL	NWAMETAW	9, 000,000 FCFA
---	--	----------	--------------------

6) PARTICIPATION AND ORIGIN:

Participation in this invitation to tender is open to all registered and qualified companies or groups of companies based in the Republic of Cameroon with the required technical and professional expertise in the domain of **construction** accompanied by the necessary financial capability.

7) FINANCING:

Works which form the subject of this invitation to tender shall be financed as per the programmed budget head of the 2025 Public Investment Budget (PIB 2025) of the Republic of Cameroon as specified in the table below:-

Lot	Ministry	Project Owner	Works	Provisional Amount	Vote of charge N°	Expenditure authorization N°
1	Agriculture and Rural Development	The Mayor Alou council	THE REHABILITATION OF A COMMUNITY HALL IN NWAMETAW	9, 000,000 FCFA	5927100026 4190446421 1821	JA03743

8) BID BONDS (PROVISIONAL GUARANTEE):

Each bidder shall enclose in his administrative documents a bid bond issued by a first rate bank approved by the Ministry in charge of Finance and that shall respect the model in this tender file featuring on the list in document 11 of the tender file and valid for ninety (90) days beyond the original date of the validity of the offers.

Lot	Works	Locality	Estimated Cost	Bid Bond	Tender Fee	Place of payment
1	THE REHABILITATION OF A COMMUNITY HALL IN NWAMETAW	NWAMETAW	9, 000,000 FCFA	180,000 FCFA	18,000 FCFA	ALOU Council

9) CONSULTATION OF TENDER FILE:

The Tender documents may be consulted immediately after publication of this invitation to tender from the Alou Council tender board o(*Service in charge of the contracts award*) during working hours at the Alou Council.

10) ACQUISITION OF TENDER FILE:

The Tender documents shall be obtained immediately after publication of this invitation to tender from the Services of the Contracting Authority (*Service in charge of contracts award*) during working hours at the Alou Council. The document shall be obtained upon presentation of a municipal treasury receipt showing the payment of a non-refundable sum of **eighteen thousand (18,000) F CFA**.

11) SUBMISSION OF BIDS (OFFERS):

Each offer written in English or French shall be signed by the bidder or by a duly authorized Representative and presented in seven (7) copies, that is **one (01) original and six (06) copies** labelled as such. These shall be submitted in one external sealed envelope containing three (3) envelopes, that is, Envelope A: Administrative Documents, Envelope B: Technical document and Envelope C: Financial document. It shall reach the Alou council office Service in charge of contracts award, not later than **20/03/2025 at 10:00am** local time. The sealed external envelope shall be free of all identification marks, failing which it shall be rejected.

The sealed external envelope addressed to the Delegated Contracting Authority shall bear the following inscriptions:

OPEN NATIONAL INVITATION TO TENDER

**NO: 06/ONIT/LB/AC/ACTB/2025 OF 20/02/2025. FOR THE REHABILITATION OF A COMMUNITY HALL IN
NWAMETAW PALACE IN ALOU SUB DIVISION LEBIALEM DIVISION**

(To be opened only during the bids opening session of the Tenders Board)

12) ADMISSIBILITY OF OFFERS:

Under penalty of being rejected, administrative documents must be produced in originals or true copies certified by the issuing services of the required administrative documents (*Examples: Taxation Officials, Bank Officials, etc.*) or by Administrative Authorities (*Example: mayor etc*) and must imperatively be produced in accordance with the Special Tender Regulations. They must obligatorily not be older than three (03) months or must not be produced after the signing of the tender file. Double certification shall not be accepted. Any bid that shall not be in conformity with the prescriptions of this notice and tender file shall be declared inadmissible (null and void), especially offers containing a bid bond not issued by a first rate bank approved by the Ministry in charge of Finance.

The bid bond which shall only be released by the Delegated Contracting Authority will be released no later than thirty (30) days after the period of bid validity for unsuccessful bidders. For the contractor (bidder to whom the contract is awarded), the bid bond shall be returned to the contractor by the Delegated Contracting Authority once the final bond has been provided and the corresponding amount refunded by the Bank upon presentation of the original bid bond.

Bidders shall remain committed to their offers for a period of ninety (90) days from the last date of for the submission of tenders, that is, the tenders shall be valid for 90 (ninety) days with effect from their submission deadline.

NB: The contractor shall during site installation, present the originals of the respective certified documents for strict verification of their authenticity.

13) OPENING OF BIDS(OFFERS):

Bids shall be opened by the Alou council Tenders Board Alou Council in a single phase on the **20/03/2025 at 11:00am** local time in the Alou Council hall. Only bidders or their authorized representatives having a perfect knowledge of the file may attend the bid opening session. Note should be taken that in case of any ambiguities or differences during opening, only the original shall be considered authentic, that is, any bid which shall not comply with the requirements of the tender file shall be rejected. Bids shall be opened and assessed in a single (01) phase of two stages where:-

MAIN ELIMINATORY CRITERIA:

Bid shall be rejected when:

- ❖ lack bid security
- ❖ Non conformity of administrative documents after 48 hours
- ❖ Antecedents of non-execution of contract or pending disputes
- ❖ Absence of quantified unit prices
- ❖ Technical evaluation mark less than 70%
- ❖ Fulfiri files of frauding documents

12. MAIN QUALIFICATION CRITERIA:

- | | |
|---|----------|
| ❖ Done projects Totaling 100 million FCFA during the past 3 years | Yes / No |
| ❖ Access to credit or other financial sources | Yes / No |

- ❖ Has done similar job before yes / No
- ❖ Antecedents of non-execution of contract or pending disputes Yes / No
- ❖ Availability of material and essential equipment Yes / No
- ❖ supervisory staff with at least five years' experience in construction of
Drinking water supply schemes transport and distribution lines Yes / No

The non-respect of at least any 2 criteria shall cause the elimination of the bid.

15) VALIDITY OF OFFERS:

Bidders shall remain committed to their offers for ninety (90) days from the deadline set for the submission of tenders (offers).

16) AWARD OF THE CONTRACT:

The contract shall be awarded to the lowest bidder who must have fulfilled the administrative, technical and financial requirements.

17) COMPLEMENTARY INFORMATION:



Additional information may be obtained during working hours from the service of contracts award at the Alou council (Telephone N°:(677839236).

18) AMENDMENT TO THE INVITATION TO TENDER:

The Delegated Contracting Authority may at any time, amend this invitation to tender. Delays caused by such amendments shall also be considered in the period given to bidders to submit their bids.

The Delegated Contracting Authority may at any time, amend this invitation to tender, while publishing the amendments and communicating them to companies that bought the tenders file. Delays caused by such amendments shall also be considered in the period given to bidders to submit their bids.

Alou, the 20/02/2025

<p>Copies:</p> <ul style="list-style-type: none"> - SDO Lebialem - DD MINMAP/Lebialem - ARMP (for publication and archiving) - Chairperson of Tender's board - Notice boards (for information) - File - Alou community radio - 	<p>The Lord Mayor Alou Council (Delegated Contracting Authority)</p>   <p><i>Pierre Marie Metsatedem</i></p>
---	--